



***FBI National Academy Associates***  
***North Carolina Chapter***

**June 12, 2011**

**Executive Board Meeting Minutes, Wrightsville Beach, NC**

**Prepared by: Myron Guthrie, Chapter Historian**

**Present:**

**Ben Bailey, Chapter President  
Eric Copeland, First Vice President  
John Reid, Second Vice President  
Rhonda Smith, Third Vice President  
Mike Adams, Secretary/Treasurer  
Myron Guthrie, Historian  
Marshall Williamson, Immediate Past President  
Laura Kruger, Chapter Membership Coordinator  
Brian Gilliard, Chapter Training Coordinator  
John Price, FBI Training Coordinator  
Ashley Weaver, District 2 Representative  
Ricky Wilson, District 4 Representative  
Joey Reynolds, Section III Representative  
Chris Hagwood, Member  
Len Hatcher, Member**

**President Ben Bailey called the meeting to order at 10:05 am and thanked everyone for attending.**

**President Bailey asked Historian Myron Guthrie to present the board meeting minutes from the Greensboro Board Meeting on March 17, 2011, and Historian Guthrie provided board members with a copy of the minutes. President Bailey asked for a motion to accept the meeting minutes.**

**MOTION**

**A motion to accept the meeting minutes was made by Second Vice President John Reid. The motion received a second from Immediate Past**

President Marshall Williamson and passed by unanimous vote by the board.

President Bailey asked Historian Myron Guthrie to present the meeting minutes from the Greensboro General Business Meeting on March 18, 2011, and Historian Guthrie provided board members with a copy of the minutes. President Bailey asked for a motion to accept the meeting minutes.

### **MOTION**

A motion to accept the meeting minutes was made by First Vice President Eric Copeland. The motion received a second from Immediate Past President Marshall Williamson and passed by unanimous vote by the board.

### **OLD BUSINESS**

- **Chapter Corporate Sponsorships**
  - President Bailey reported the chapter will have 35 corporate sponsors at the Summer Executive Development Seminar and expressed the importance of these sponsors to the chapter in keeping costs low. He also expressed the importance of members attending seminars and supporting these sponsors.
- **Vendor Set Up**
  - Immediate Past President Marshall Williamson advised platinum, Gold, and Silver Sponsors will be set-up in the main meeting room. Bronze Sponsors will be set-up in the room across the hall.
- **Logistics for the Seminar and Assignments**
  - Immediate Past President Marshall Williamson advised the board that delegate gifts will arrive today at 11:00 am.
  - Past President Williamson reported American Uniform would be on-site to tailor pants today and will also return tomorrow.
  - Past President Williamson advised the board that each delegate will receive a pair of pants and a Polo Shirt with the Chapter Insignia. Spouses will receive a journal, coffee cup, and a towel with the Chapter Insignia.
  - Past President Williamson advised the board that each sponsor would also receive a journal, coffee cup, and towel.
  - Past President Williamson passed around the Chapter Watch that was designed by Bernhardt Watches so the members could see it.
  - Past President Williamson reported the President's Reception was ready and there would be plenty of food.

- Past President Williamson advised the board that the Sheriff's Office would be providing vans to transport delegates to Arlie Gardens for the family dinner. The vans will start transporting delegates and their families at 5:15 pm.
- Past President Williamson advised the board that a DJ would play music after the banquet.
- Training
  - Chapter Training Coordinator Brian Gilliard gave the board an update of the training that will be presented during the seminar.
  - Training Coordinator Gilliard advised the board that some of the training had to be moved around due to some of the presenters attending the funeral of Nash County Deputy Warren Lewis III. President Bailey suggested polling the members tomorrow to see how many were leaving to attend the funeral.

## **NEW BUSINESS**

- 2012 Spring and Fall Executive Development Seminar Locations
  - President Bailey advised the board that he has had offers from agencies interested in hosting the 2012 seminars. SAS in Cary and the Google Data Center in Lenoir are potential locations. He advised the board that these and other locations will be discussed at the 2011 Fall Seminar.
  - The board discussed the possibility of making future seminars free or substantially lowering the registration fee. This would be made possible through the support of our corporate sponsors.
- Senatore Donation – Determine Charity
  - Secretary/Treasurer Mike Adams advised the board that a charity needed to be designated for the gift in the name of Former FBI Training Coordinator Jerry Senatore. The board authorized Secretary/Treasurer Adams to make the donation to the Bone Marrow Registry Foundation and agreed to make bone marrow registration forms available to members at future conferences.
- Fall 2012 Executive Development Seminar Training Topic
  - Chapter Training Coordinator Brian Gilliard advised the board that he is still working of a training topic, but will have a topic decision in plenty of time. The board suggested the topic of “Media Relations.”
- National Board Update
  - Section III Representative Joey Reynolds gave the board an update on the new computer programs that the National Board are putting into place. They include iMIS and Power

- DMS. He advised these programs will stream-line computer records and make better data available to chapters.
- Section III Representative Reynolds advised the board that the new Chapter Store should be on line soon.

President Bailey asked the board if anyone had any further business they would like to discuss. In absence of any further business President Bailey asked for a motion to close the business meeting.

### **MOTION**

A motion to close the meeting was made by District 2 Representative Ashley Weaver. The motion received a second from District 4 Representative Ricky Wilson and passed by unanimous vote by the board.

The meeting adjourned at 11:15 am.

### **SPECIAL NOTE:**

On March 25, 2011 several items of chapter business were brought before the Executive Board via email. These items were discussed by board members in subsequent emails and resulted in the following motions being made:

**Motion 1: Made by President Ben Bailey and seconded by First Vice President Eric Copeland.**

- **Motion to make a \$250.00 donation to a charity to be determined at a later board meeting in the name of Former FBI Training Coordinator Jerry Senatore.**

**Board Members President Ben Bailey, First Vice President Eric Copeland, Second Vice President John Reid, Third Vice President Rhonda Smith, Immediate Past President Marshall Williamson, and Secretary/Treasurer Mike Adams voted “Yea” and the motion carried.**

**Motion 2: Made by Secretary/Treasurer Mike Adams and seconded by First Vice President Eric Copeland.**

- **Motion to contract with a caterer for the Monday Night Family Dinner on June 13, 2011 at the Summer Executive Development Seminar.**

**Board Members President Ben Bailey, First Vice President Eric Copeland, Second Vice President John Reid, Third Vice President Rhonda Smith, Immediate Past President Marshall Williamson, and Secretary/Treasurer Mike Adams voted “Yea” and the motion carried.**

**Motion 3: Made by Secretary/Treasurer Mike Adams and seconded by First Vice President Eric Copeland.**

- **Motion to give Immediate Past President Marshall Williamson permission to spend an amount of approximately \$7.50 per shirt for adding the Chapter Logo to polo shirts that will be given to delegates attending the 2011 Summer Conference.**

**Board Members President Ben Bailey, First Vice President Eric Copeland, Second Vice President John Reid, Third Vice President Rhonda Smith, Immediate Past President Marshall Williamson, and Secretary/Treasurer Mike Adams voted “Yea” and the motion carried.**

**Motion 4: Made by Secretary/Treasurer Mike Adams and seconded by First Vice President Eric Copeland.**

- **Motion to purchase journals with the Chapter Logo, beach towels with the Chapter Logo, and a Tervis Brand coffee cup with the Chapter Logo to be given to delegate’s spouses and corporate sponsors at the 2011 Summer Conference. The expense with total approximately \$7,200.00.**

**Board Members President Ben Bailey, First Vice President Eric Copeland, Second Vice President John Reid, Third Vice President Rhonda Smith, Immediate Past President Marshall Williamson, and Secretary/Treasurer Mike Adams voted “Yea” and the motion carried.**

**End of Minutes**